

(h) Notice of meetings of the committee and of sub-committees shall be of such length and shall be given in such manner as they shall severally decide.

(i) The Committee and each sub-committee may make such further regulations (not inconsistent with these regulations) for the conduct of its business, as it may decide.

#### 4. FINANCE.

(a) An account shall be opened at Barclays Bank Limited in the name of the Society. Except such funds as are authorised to be kept in hand, all moneys belonging to the Society shall be paid into the said account.

(b) Cheques drawn on the said account shall be signed by two members of the Committee one of whom shall be one of the officers. Specimen signatures of all persons authorised to sign cheques shall be submitted to the said Bank.

(c) Accounts shall be kept of all moneys received and spent by the Society, including moneys received and spent by the sub-committees, and of all assets and liabilities of the Society. A summary of these accounts shall be submitted to the Society at its annual general meeting.

(d) All books of account and vouchers shall be open to inspection by any member of the Committee at any time subject to proper notice to the Treasurer. Upon seven days' notice in writing delivered to the Treasurer and signed by not less than twelve members of the Society they may be inspected by any person nominated by such twelve members, provided that such person must be either a member of the Society or a qualified professional accountant.

#### 5. BRANCH ACCOUNTS.

(a) Each sub-committee shall keep accounts of its own receipts and expenditure and shall submit them to the Treasurer as often as may be convenient but not less than once a month. The Treasurer shall when necessary bring these accounts before the Committee for consideration.

(b) All money received by or on behalf of a sub-committee shall as soon as possible either be paid to the Treasurer or be paid into the Bank and the amount notified to the Treasurer.

# THE GADDESSEN SOCIETY

(Founded by the Home Guard)

## CONSTITUTION.

24.2.1945

### I. MEMBERS.

The members of the Society shall be :—

(a) All persons who have at any time been members of No. 5 Platoon, 7B Company, Herts Home Guard.

(b) Such other persons as shall from time to time be elected members by the Society in general meeting. Provided that the Society in general meeting may delegate to the Committee during such period as it may prescribe the power of electing members.

### II. SUBSCRIPTION.

Members shall pay such annual subscription (if any) as shall from time to time be fixed by the Society in general meeting. Until a subscription is fixed members shall pay no subscription.

### III. THE SOCIETY'S AREA.

The area of the Society's activities shall comprise the Parish of Little Gaddesden (including the hamlets of Ringshall and Hudnall); the Parish of Great Gaddesden and the village of Nettleden. All residents in and near that area shall be entitled to participate in and are intended (if they so desire) to be benefited by the Society's activities.

### IV. THE OBJECTS of the Society are:—

1. To foster and encourage the spirit which animated the L.D.V., the Home Guard and many others who were not members of the L.D.V. or Home Guard, namely the spirit of voluntary service freely given for the benefit of the community.

2. To preserve, renew and increase comradeship between all residents in the area.

3. To welcome on their return all persons from the area who have served in H.M. Forces and to invite them to join in the Society's activities.

4. To organise all such gatherings, functions and clubs as will promote unity and good fellowship within the area, whether social, athletic, recreational or instructive and in particular to provide, organise and maintain:—

(a) A rifle club.

(b) Clubs or teams for any athletic or sporting pastime.

(c) Debates, lectures, talks, discussions or films.

(d) Meetings for the encouragement of music and art.

(e) A library or libraries.

(f) Dances, whist or other drives and entertainments.

5. To offer assistance to and invite co-operation by any existing Society or body having objects similar to any of the foregoing objects.

6. To acquire land and buildings for any of the above purposes.

7. Such other objects not inconsistent with the foregoing as the Society in general meeting shall from time to time decide.

8. When practicable there shall be:—

- (a) In the Summer of each year a garden fête or other social gathering to commemorate the formation of the L.D.V.
- (b) In the Winter of each year a concert or other social gathering to commemorate the "standing down" of the Home Guard.

#### V. MANAGEMENT AND CONTROL.

The affairs of the Society shall be managed and controlled by a Committee elected annually by the Society in general meeting and by such sub-committees as the Society shall similarly appoint.

#### VI. FINANCE.

(a) The Society shall make such charge for admission to or participation in any of its functions or activities as may be decided provided that until otherwise decided by a general meeting the same charge shall be made to members of the Society as to other persons.

(b) Subject to review by the Committee or by the Society in general meeting sub-committees appointed for any special club branch or purpose may fix and vary from time to time the charges to be made either for joining a club or branch or for admission to any gathering organised by that club or branch. The amounts of all other charges shall be fixed and varied when necessary by the Committee of the Society.

(c) Donations may be received from any person either for the general funds or for any special activity or purpose.

(d) Until a special Finance Committee is appointed the financial affairs of the Society shall be managed by the Committee.

VII. Alterations in this Constitution may be made by a two-thirds majority at a general meeting of the Society at which not less than 35 members are present.

VIII.—(a) Regulations shall be made for the administration of the Society, the Committee and Sub-Committees and generally for the proper governing of the Society.

(b) All regulations shall in the first instance be made by the Committee, but shall be presented to the next following general meeting of the Society and may be altered or rescinded by any general meeting of the Society, which may also at any time make new regulations.

### REGULATIONS.

#### 1. OFFICERS.

The Officers of the Society shall be a President, an Hon. Secretary and an Hon. Treasurer. The first officers shall be appointed by the Committee and shall hold office until the annual general meeting in the year 1946. All subsequent officers shall be elected by a general meeting of the Society and shall hold office for one year or until their successors are elected.

#### 2. MEETINGS OF THE SOCIETY.

(a) A General Meeting of the Society shall be held once in every calendar year, when practicable in March or April, at such time and place as shall be decided by the Committee.

(b) An extraordinary general meeting may be convened by the Committee at any time and shall be convened upon notice in writing requiring the same signed by not less than 20 members and delivered to the Secretary.

(c) At least seven days' notice shall be given of a general meeting specifying the place, day and hour of the meeting, and the general nature of the business to be transacted.

(d) Such notice may be given either in writing delivered or sent by post to each member, or by affixing the same to any publicly displayed notice-boards in both Little Gaddesden and Great Gaddesden.

(e) The non-receipt of notice by any member shall not invalidate the proceedings at any meeting.

(f) The quorum of members for a general meeting shall be twenty.

(g) The President shall preside as Chairman at general meetings. In the absence of the President the members present shall elect a chairman for that meeting.

(h) Resolutions shall be decided on a show of hands unless a poll is demanded by at least 10 members personally present.

(i) If a poll is duly demanded it shall be taken in such manner as the Chairman directs and the result of the poll shall be taken as a resolution of the meeting.

(j) In case of an equality of votes whether on a show of hands or on a poll, the Chairman shall have a second or casting vote.

(k) Both on a show of hands and on a poll each member shall have one vote. On a poll votes may be given either personally or by proxy. A proxy must be appointed in writing signed by the Appointor which writing must be deposited with the Secretary not later than the beginning of the meeting for which the proxy is appointed.

#### 3. MANAGEMENT.

(a) The Society shall be managed by the Committee.

(b) Subject to the later provisions of these regulations each sub-committee shall manage the conduct of the object or activity for which it is appointed.

(c) Each sub-committee shall send a copy of all rules and regulations made and charges fixed by it to the Secretary who shall lay the same before the Committee, which shall have power to vary as it thinks fit any such rules, regulations and charges.

(d) Until otherwise directed by the Society there shall be sub-committees for the following purposes:—(i) Rifle Club, (ii) Educational, (iii) Entertainments, (iv) Golf.

The first members of each of these sub-committees were elected at a meeting of the Society held on the 26th February, 1945. Each has power to co-opt such additional members, whether members of the Society or not, as it shall think fit.

(e) The President shall *ex officio* be a member of all sub-committees and when present shall preside at their meetings.

(f) Meetings of the committee and of sub-committees shall be held as often as is required but not less than twelve times a year.

(g) The quorum for the committee shall be four and for each sub-committee three.